



To the Honorable Council
City of Norfolk, Virginia

October 23, 2012



From: Ronald H. Williams, Jr. Assistant City
Manager

Subject: A Resolution affirming the
site selection by the City Manager for
a bus transfer facility

Reviewed: Anne Odell, Assistant City Manager

Ward/Superward: 2/6

Approved:



Marcus D. Jones, City Manager

Item Number:

R-20

I. **Recommendation:** Adopt Resolution

II. **Applicant:** City of Norfolk

III. **Description**

This agenda item is a resolution to affirm the site selection of the Downtown Plaza by the City Manager for a bus transfer facility that will be operated by Hampton Roads Transit (HRT). The site selection will allow for permanent relocation from the Cedar Grove lot which as acted as a temporary hub facility for bus routes since 2008.

IV. **Analysis**

In coordination with HRT, specific criteria for operational requirements were used for analysis of nearly 20 potential sites in or near the Downtown district. The analysis considered current and future operations as well as passengers' needs. Nearly 6500 passengers a day use the 17 routes that connect through the Cedar Grove lot facility. Downtown Norfolk is the final destination for 25 percent of those passengers.

Operationally, the primary requirement is to develop a bus transfer facility that provides for seamless connections between bus routes, an orderly circulation pattern with controlled ingress and egress, and is located in the Downtown district. Passenger needs require a facility with basic amenities, in a secure and dignified environment, that is a walkable distance to Downtown employment, educational and recreational opportunities.

V. Financial Impact

The capital costs of the project are authorized by the FY 13 Capital Improvement Plan Budget for \$4,000,000. The City's share of the operational costs is expected to be \$700,000 annually.

VI. Environmental

Environmental impacts will be mitigated through facility design and use of clean energy technologies.

VII. Community Outreach/Notification

Community and stakeholder input was gathered over a nine month period during site analysis, including a Community Conversation event in April 2012. Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.

VIII. Board/Commission Action

N/A

IX. Coordination/Outreach

This letter has been coordinated with Hampton Roads Transit, the City Attorney, the Department of Planning and Community Development, and the Department of Public Works.

Form and Correctness Approved:

By

Office of the City Attorney

NORFOLK, VIRGINIA

Contents Approved:

By

DEPT.

Resolution

A RESOLUTION AFFIRMING THE SITE SELECTION BY THE
CITY MANAGER FOR A BUS TRANSFER FACILITY.

- - -

WHEREAS, the Council of the City of Norfolk has established that Accessibility, Mobility and Connectivity is a priority for the City of Norfolk; and

WHEREAS, the operation of efficient and timely bus transit by Hampton Roads Transit is aided by a transfer facility with controlled ingress and egress that allows for seamless connections between bus routes; and

WHEREAS, Hampton Roads Transit has operated a temporary transfer facility at the Cedar Grove parking lot since 2008 with nearly 6,500 passengers daily; and

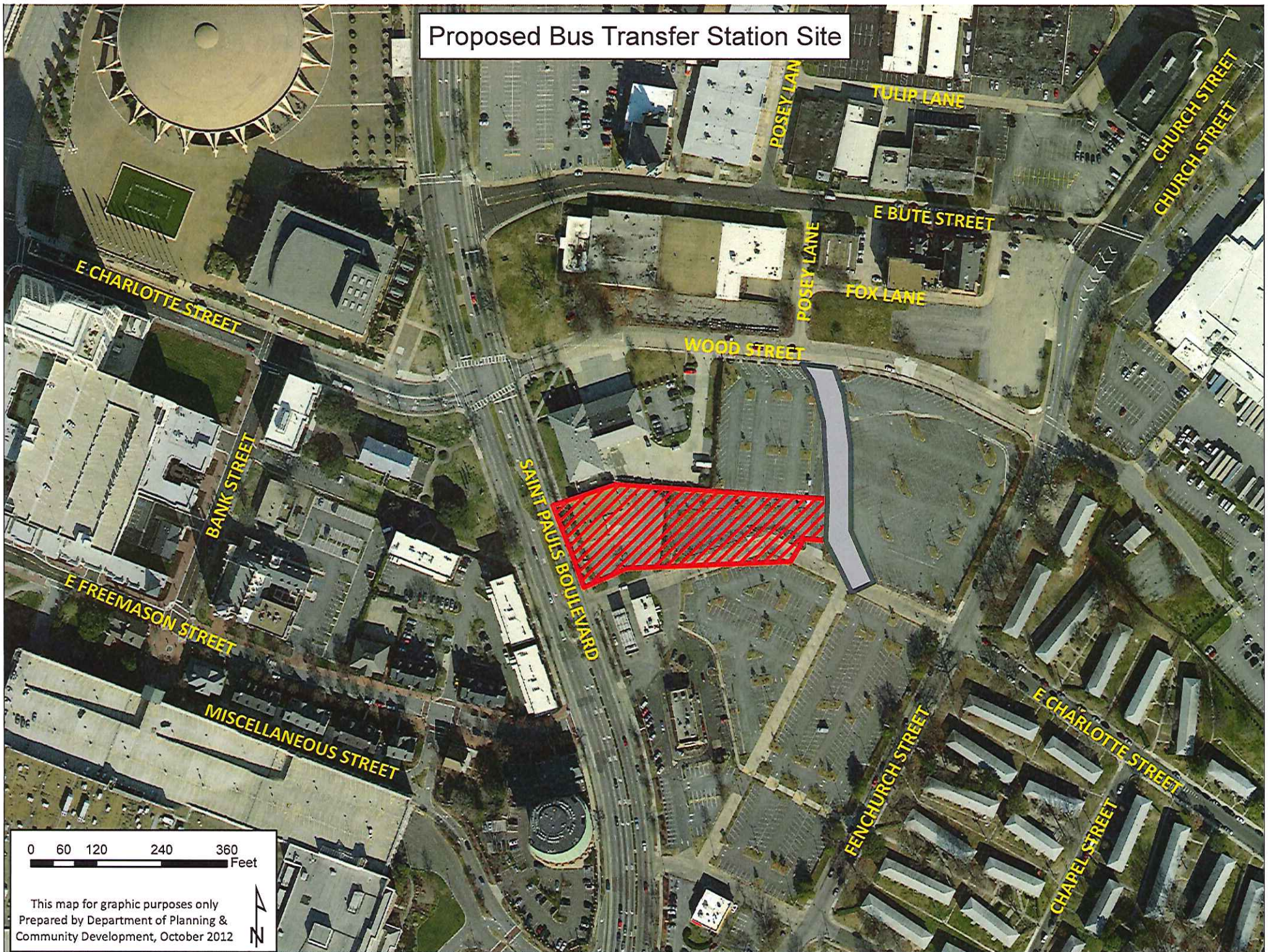
WHEREAS, the City conducted an analysis of locations to develop a permanent bus transfer facility that would allow for the relocation of operations from the Cedar Grove lot; now, therefore,

BE IT RESOLVED by the Council of the City of Norfolk:

Section 1:- That the City Manager's site selection of the property adjacent to Fire Station Number One at the former Downtown Plaza depicted on the attachment hereto is hereby affirmed for relocation of a bus transfer facility.

Section 2:- That this resolution shall be in effect from and after its adoption.

Proposed Bus Transfer Station Site



0 60 120 240 360 Feet

This map for graphic purposes only
Prepared by Department of Planning &
Community Development, October 2012